

# CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 APRIL 2012 TO 31 JULY 2012

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
  - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
    - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
    - a contract worth £100,000 or more; or
    - a new or unprogrammed capital scheme of £100,000 or more.
  - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
  - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
    - it is published in the Forward Plan;
    - five clear days have lapsed since the publication of the Forward Plan; and
    - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
  - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.chorley.gov.uk](http://www.chorley.gov.uk). Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

**Gary Hall**  
**Chief Executive**

**Publication Date: 16 March 2012**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
April							
Approval of the contract award procedure and evaluation criteria, banking tender 1/4/2013 to 31/3/2018 for Chorley and South Ribble Borough Councils	Executive Member (Resources)	Executive Member (Resources)	2 Apr 2012	Executive members (Resources) Chorley and Relevant member of the Senior Management Team at South Ribble	Report to be supplied to the consultees	Report of the Chief Executive	Chief Executive (Gary Hall)  1 March 2012
Review of Committees and new Standards requirements	Council	Executive Leader	3 Apr 2012	Strategy Group, All Party Leaders Liaison	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive (Gary Hall)  Tuesday 13 March 2012
May							
Annual Appointments to the Mayoralty, Committees and Outside Bodies	Council		15 May 2012	N/A	N/A	Report of the	N/A

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
June							
Tenancy Strategy	Executive Cabinet	Executive Member (Partnership and Planning)	21 Jun 2012	Key partners	Draft strategy to be supplied to consultees	Report of the Director of Partnerships and Planning	Director of Partnerships and Planning (Lesley-Ann Fenton)  Thursday, 31 May 2012
Consultation on Parks and Open Spaces Memorial Policy	Executive Cabinet	Executive Member (Places)	21 Jun 2012	Relevant stakeholders, Members	Report to be supplied to consultees	Report of the Director of People and Places	Director of People and Places (Jamie Carson)  Thursday, 31 May 2012

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
Disabled Facilities Grant report	Executive Cabinet	Executive Member (Partnership and Planning)	21 Jun 2012	Strategy Group, relevant Executive Member, Registered Social Landlords	Report to be supplied to consultees	Report of the Director of Partnerships and Planning	Director of Partnerships and Planning (Lesley-Ann Fenton)  Thursday, 24 May 2012